

Andrea Mejicanos



2800 SW 35th Place #1904 ▪ Gainesville, Florida 32608 ▪ (954) 648-9485 ▪ amejicanos@ufl.edu

OBJECTIVE

To improve company efficiency and profitability by analyzing the effectiveness of the current company practices while providing excellent customer service.

EDUCATION

Bachelor of Science in Industrial and Systems Engineering

Minor in Business Administration and Sales Engineering

University of Florida, Graduate in May 2014

SPECIALIZED COURSES

- Principles of Macroeconomics
- Principles of Microeconomics
- Professional Communication for Engineers
- Principles of Management
- Engineering Economy
- Calculus 1, 2, and 3 with Analytic Geometry
- Differential Equations
- Physics 1/2 with Calculus 1/2
- Engineering Mechanical Statics
- Problem Solving Using Computer Software

RELATED WORK EXPERIENCE

Resident Relations Manager, Gainesville Place Apartments *October 2010 to Present*
Gainesville, Florida

- Increased the number of leases signed per week by improving and developing sales pitches and enforcing follow up procedures.
- Work closely with management to continue our sale approaches.
- Promoted within three months of employment due to my innovative ideas and new techniques for signing numerous amount of leases.

Customer Service Representative, Domino's Pizza *February 2007 to June 2009*
Plantation, Florida

- Maximized profits by 10% by up selling every order with our most efficient item in cost and production.
- Worked with Manager and analyzed period earnings and costs.
- Setting company's first impression when a customer would contact us.

Show Producer, Model Productions *April 2007 – September 2007*
Sunrise, Florida

- Worked one on one with each client and organized all their prep work for all possible auditions and/or photo shoots.
- Managed client work schedules to resourcefully arrange as many auditions per day/week.

ACTIVITIES

Member of Theta Tau Professional Engineering Fraternity *January 2011 to Present*

- This experience has added to my professionalism and focused my academic goals.

Member of Institute of Industrial Engineers *2009 to Present*

- Contributed to fundraiser programs and the awareness of the organization.

SKILLS

- Strong understanding of AutoCAD and MatLab.
- Accustomed to both Macintosh and PC Operating Systems.
- Experience with Microsoft Word, Excel, PowerPoint.
- Proficient at developing cash flow diagrams and analysis.